

## OIP DISTRICT Implementation Management/Monitoring Tool – 4/19/10

### SMART GOALS

Goal 1: Student Performance Content Area: \_\_\_\_\_ Goal 2: Student Performance Content Area \_\_\_\_\_ Goal 3: Expectations & Conditions \_\_\_\_\_ Goal 4: Operational/Cross-content \_\_\_\_\_

**GOAL 3: BY THE END OF THE 2011-2012 SCHOOL YEAR, THE DISTRICT WILL INCREASE THE PERCENTAGE OF STUDENT ATTENDANCE BY AT LEAST .33% EACH SCHOOL YEAR, WITH AN EMPHASIS ON STUDENTS WITH DISABILITIES.**

### STRATEGIES, INDICATORS AND PROGRESS MEASURES

**STRATEGY 3B: Implement a district-wide evidence based incentive program which rewards/recognizes students for attendance.**

	BASELINE MEASURE	PROGRESS MEASURE		PROGRESS MEASURE		PROGRESS MEASURE		PROGRESS MEASURE	
ADULT IMPLEMENTATION INDICATOR	(Date)	(DATE)	ACTUAL RESULTS	(DATE)	ACTUAL RESULTS	(DATE)	ACTUAL RESULTS	(DATE)	ACTUAL RESULTS
<b>100% OF THE ASSIGNED MENTORS WILL MONITOR THEIR TARGETED STUDENTS THROUGH WEEKLY ATTENDANCE REPORTS.</b>	August 2010	<b>1<sup>ST</sup> QUARTER</b>		<b>2<sup>ND</sup> QUARTER</b>		<b>3<sup>RD</sup> QUARTER</b>		<b>4<sup>TH</sup> QUARTER</b>	
STUDENT PERFORMANCE INDICATOR									
ALL STUDENTS WILL ATTEND SCHOOL AT LEAST 165 DAYS DURING EACH SCHOOL YEAR.	August 2010	<b>1<sup>ST</sup> QUARTER</b>		<b>2<sup>ND</sup> QUARTER</b>		<b>3<sup>RD</sup> QUARTER</b>		<b>4<sup>TH</sup> QUARTER</b>	

### IMPLEMENTATION DETAILS

ACTION STEPS	Monitoring Evidence/Data Sources	Person(s) Responsible/ Group(s)	Implementation Timeline				Resources Needed: Budget/Material/ Technology
			June-Aug.	Sept.-Nov.	Dec.-Feb.	March-May	
3.b.1. The attendance sub committee will investigate and report research/evidence based attendance incentive programs to the DLT.	DLT Attendance Sub-Committee/TAG Coordinator	DLT	09	09	09-10		Travel funds
3.b.2. The district will provide training on research/evidenced based attendance incentive programs and begin implementation of a program(s).	DLT Attendance Sub-Committee/TAG Coordinator	DLT	2010			2010	Stipends/Beginning of year Inservice/ Early dismissal/ release time
3.b.3. The district will fully implement an attendance incentive program.	Quarterly report to the DLT	Teachers/Principals		2010			District created form

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**SMART GOALS**

Goal 1: Student Performance Content Area: \_\_\_\_\_ Goal 2: Student Performance Content Area \_\_\_\_\_ Goal 3: Expectations & Conditions \_\_\_\_\_ Goal 4: Operational/Cross-content \_\_\_\_\_

**GOAL 3: BY THE END OF THE 2011-2012 SCHOOL YEAR, THE DISTRICT WILL INCREASE THE PERCENTAGE OF STUDENT ATTENDANCE BY AT LEAST .33% EACH SCHOOL YEAR, WITH AN EMPHASIS ON STUDENTS WITH DISABILITIES.**

**STRATEGIES, INDICATORS AND PROGRESS MEASURES**

**STRATEGY 3A: Implement a district-wide mentoring system to effectively and efficiently establish a positive relationship between school and student.**

	<b>BASILINE MEASURE</b>	<b>PROGRESS MEASURE</b>		<b>PROGRESS MEASURE</b>		<b>PROGRESS MEASURE</b>		<b>PROGRESS MEASURE</b>	
<b>ADULT IMPLEMENTATION INDICATOR</b>	(Date)	(DATE)	ACTUAL RESULTS	(DATE)	ACTUAL RESULTS	(DATE)	ACTUAL RESULTS	(DATE)	ACTUAL RESULTS
<b>100% OF THE ASSIGNED MENTORS WILL MONITOR THEIR TARGETED STUDENTS THROUGH WEEKLY ATTENDANCE REPORTS.</b>	August 2009	<b>1ST QUARTER</b>		<b>2<sup>ND</sup> QUARTER</b>		<b>3<sup>RD</sup> QUARTER</b>		<b>4<sup>TH</sup> QUARTER</b>	
<b>STUDENT PERFORMANCE INDICATOR</b>									
100% OF THE TARGETED STUDENTS WILL BE INVOLVED IN THE STUDENT MENTORING PROGRAM (GREATER THAN 12 ABSENCES AT THE END OF THE PREVIOUS SCHOOL YEAR AS THE ESTABLISHED BASELINE DATA/ABSENCE IS DEFINED AS EITHER AN EXCUSED OR UNEXCUSED DAY OUT OF SCHOOL). OTHER STUDENTS MAY BE INFORMALLY ADDED TO THE TARGETED LIST DURING THE SCHOOL YEAR BUT NOT FOR DATA COLLECTION.	September 2009	<b>1ST QUARTER</b>		<b>2<sup>ND</sup> QUARTER</b>		<b>3<sup>RD</sup> QUARTER</b>		<b>4<sup>TH</sup> QUARTER</b>	

**IMPLEMENTATION DETAILS**

<b>ACTION STEPS</b>	Monitoring Evidence/Data Sources	Person(s) Responsible/ Group(s)	<b>Implementation Timeline</b>				<b>Resources Needed:</b> Budget/Material/ Technology
			<b>June-Aug.</b>	<b>Sept.-Nov.</b>	<b>Dec.-Feb.</b>	<b>March-May</b>	
3.a.1. Identify targeted students for the mentoring program using previous school year attendance data. (Greater than 12 absences)	Reports	EMIS Secretary & Administrator	2009-2010				Computer DASL Software
3.a.2. EMIS Secretary will run R322A DASL attendance reports with ADHOC feature to monitor targeted students as needed.	Attendance Reports	EMIS Secretary	2009 Ongoing				Computer DASL Software
3a.3. Provide attendance results for targeted students and report building level strategies and successful initiatives to the DLT team on a quarterly basis using a district provided form.	District Created Form	EMIS Secretary/ Administrator/ BLT Staff		2009 Ongoing			District Created Form
3a.4. Develop and initiate a student mentoring program in 2009-10.	Quarterly	Building Staff		2009			Building in-service

ACTION STEPS	Monitoring Evidence/Data Sources	Person(s) Responsible/ Group(s)	Implementation Timeline				Resources Needed: Budget/Material/ Technology
			June-Aug.	Sept.-Nov.	Dec.-Feb.	March-May	
	Report to DLT						Time
3a.5. Full implementation of the building mentoring program in 2010/2011 using 2009-10 baseline attendance data.	Reports to DLT	Building Staff		2010 Ongoing			District Created Form
3a.6. The DLT will create a reporting tool to figure and report rate of gain for attendance of targeted students.	Report	Data Coach, Technology Coordinator, School Psychologist	2010			2010	DASL Software MS Excel
3a.7. The BLT will report to the DLT the rate of gain for attendance of targeted students for the current school year beginning 2010-2011.	Beginning and ending report	BLT	2010-2011			2011-2010	Computer generated form